

SARATOGA COUNTY VETERANS SERVICES

Program Coordinator

SALARY: \$41.84/hr

This is an important temporary position which will oversee and maintain the implementation of the PFC Joseph Dwyer Peer to Peer Pilot program in Saratoga County. The Program Coordinator will be responsible for developing and presenting training modules for a variety of audiences to include mentors and service providers. The objective of the program is to help transition returning soldiers by matching them with older Veterans. This position will oversee service providers, program volunteers and mentor certification trainings. This position will be responsible for data collection relating to the program as well as acting as the liaison between funders and stakeholders both local and statewide.

MINIMUM QUALIFICATIONS: Either:

A. Graduation from a regionally accredited or New York State registered college or university with a Master's Degree in social work, psychology, counseling or a related field and three (3) years of experience in social work, psychology, or counseling with at least one year of which must have been in an administrative position with responsibilities for supervision, training and program development; OR

B. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in social work, psychology, counseling or a related field and five (5) years of experience in social work, psychology, or counseling with at least one year of which must have been in an administrative position with responsibilities for supervision, training and program development; OR

C. Combination of training and experience as listed above.

SUBMIT RESUME/APPLICATION TO:

John J. Kalinkewicz, Director of Personnel
Saratoga County Personnel Department
40 McMaster Street
Ballston Spa, New York 12020

Applications will be accepted until a decision has been made.

Issued: 1/2/13